

STATE OF MINNESOTA
GOODHUE/OLMSTED COUNTIES
CITY OF PINE ISLAND
REGULAR COUNCIL MEETING
SEPTEMBER 17TH, 2024

Pursuant to due call, and notice thereof, Mayor David Friese called the Regular City Council meeting to order at 6:00 PM.

Members Present: Friese, Johnson, Veith Staloch, Hildenbrand and Pahl

Members Absent: N/A

Others Present: City Administrator- Elizabeth Howard, Deputy City Administrator- Steven Scheevel, City Finance Clerk- Rachael Fjoser, Public Works Director- Todd Robertson, Library Director- Rachel Gray, City Attorney- Bob Vose, Goodhue County Sheriff's Office- Sheriff- Marty Kelly, Deputy-Tucker Lemmerman, Deputy-Matthew Garrick, Craig Britton-Widseth, EDA Director- Mitch Massman, Nicci Lehto-P.I.I.C., Mike Prescher-resident, Brandon Bertsinger-resident, Colton Wright-resident.

The meeting opened with the Pledge of Allegiance.

- Jason Johnson made a motion to amend the agenda adding item under Public Works item B: Purchase of new pedestrian safety light and under Administration item H: Jason Johnson's City Council Term. Mike Hildenbrand seconded the motion. Approved 5-0-0.

Consent Agenda:

Motion was made by Brandi Veith-Staloch with a second from Jason Johnson to approve the consent agenda. Approved 5-0-0.

- August 20th, 2024 Regular Council Meeting Minutes
- September 4th, 2024 Special Council Meeting Minutes
- Request to Use City Parking Lot for Fundraiser
- Request Use Trailhead Park for a Luminary Walk
- Request to Consume Alcohol on Public Property
- Request to Approve Brandon Bertsinger to EDA Board
- Resolution 24-34 Accepting Monthly Donations
- Request to Approve Homecoming Parade Route

Public Input: No input from the public

Administration:

- A. Sheriff Kelly spoke regarding the final policing contract and opened it up for any questions. Brandi Veith Staloch made a motion to approve the GCSO Policing Contract and Vernon Pahl seconded the motion. Approved 5-0-0.
- B. City Administrator Howard discussed the preliminary budget and reasons for increases/decreases and opened it up for questions. Jason Johnson made a motion to

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approve Resolution 34-35 approving the 2025 preliminary budget. Mike Hildenbrand seconded the motion. Approved 5-0-0.

- C. Brandi Veith Staloch made a motion to approve Resolution 34-36 approving the 2025 Preliminary Levy and Jason Johnson seconded the motion. Approved 5-0-0.
- D. Deputy City Administrator Steven Scheevel explained the parameters of a chicken permit application received. Mike Hildabrand made a motion to approve and Vernon Pahl seconded the motion. Approved 5-0-0.
- E. City Administrator Howard explained the request to lower current WAC and SAC fees, and the annual 7% increase was implemented years ago. She gave examples of other cities in the area's fees. We are quite a bit higher. Craig Britton mentioned these fees also cover future maintenance costs that are not predictable. \$2500 fee per developable acre each across the board discussed. Brandi Veith Staloch made a motion to approve changing the fee to \$2500 each per developable acre and Vernon Pahl seconded the motion. Approved 5-0-0.
- F. City Administrator Howard explained the Remote Work Policy. Mike Hildenbrand made a motion to approve the Remote Work Policy and Brandi Veith Staloch seconded the motion. Approved 5-0-0.
- G. City Administrator Howard discussed the NZSSD Lobbying Contract and the fees (have not changed). Brandi Veith Staloch made a motion to approve resolution 34-37 approving the NZSSD Lobbying Contract. Mike Hildenbrand seconded the motion. Approved 5-0-0
- H. Jason Johnson's last meeting is today, 9/17/24. Has served on council for 11 years. No action to be taken until formal written resignation is received.

Planning Commission:

- A. Deputy City Administrator Steven Scheevel provided an update on Pine Bend Plat. Preliminary was approved in July 2024. Discussion on how it will connect to existing area for safe walking such as sidewalks or walking path. Mike Hildenbrand made a motion to approve Resolution 24-38 approving Pine Bend Final Plat provided developer meets all requirements and Vernon Pahl seconded the motion. Approved 5-0-0.
- B. Criag Britton with Widseth explained the Development Agreement for Pine Bend with information from the developer and engineer. They were waiting for input on new WAC and SAC fees. Brandi Veith-Staloch made a motion to approve the development agreement of Pine Bend. Vernon Pahl seconded the motion. Approved 5-0-0.

Public Works & Engineering:

- A. The director of Public Works, Todd Robertson provided explanation for the need to replace the shop entrance gate. The age of the gate and lack of parts being accessible to

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repair. Todd Robertson received three quotes, Thompson Door, Apex and American Fence and shared them. Thompson Door was the lowest at \$14,650. City Administrator Howard added this is coming out of budgeted funds from one of the bathroom maintenance projects that was pushed out until 2025, so the funds are being reallocated upon approval. Jason Johnson made a motion to approve the replacement of the shop entrance gate using Thompson as the vendor. Mike Hildenbrand seconded the motion. Approved. 5-0-0.

- B.** City Administrator Howard presented a quote from Safety Sign for a new flashing system at Main St and 2nd St. for \$27,250.00. The director of Public Works, Todd Robertson applied for Live Well Grant through Goodhue County and was approved for \$6000.00. Requesting the county and city split remaining balance for pedestrian safety light/sign at Main St and 2nd St. Requesting approval to accept the Live Well Grant and purchase the new system with reimbursement for half to come from the county. Brandi Veith-Staloch made a motion to approve. Vernon Pahl seconded the motion. Approved 5-0-0.

Legal: None

Claims: Brandi Veith-Staloch made a motion to approve claims with a second by Mike Hildenbrand Approved 5-0-0.

Department Reports-

- ❖ City Administrator Howard re-iterated previously discussed preliminary budget and levy.
- ❖ Rachel Gray with the Library gave an update on new gardens and tree and a couple of new grants she is applying for.
- ❖ Todd Robertson with Public Works gave an update that the new street sweeper came and information on the canoe launch being moved.
- ❖ EDA announced new board member, Brandon Bertsinger of Pine Island.
- ❖ Nikki Lehto from P.I.I.C. announced they are holding an expungement clinic on September 24th. 10am-5pm. If anyone has minor felonies or misdemeanors, they can possibly help you get them expunged or help with other things.

Motion to adjourn at 7:04 p.m. by Jason Johnson, seconded by Mike Hildenbrand. Approved 5-0-0.

Respectfully submitted,
Rachael Fjoser
City Finance Clerk