

STATE OF MINNESOTA  
GOODHUE/OLMSTED COUNTIES  
CITY OF PINE ISLAND  
SPECIAL COUNCIL MEETING/WORKSHOP  
February 6<sup>TH</sup>, 2024

Pursuant to due call, and notice thereof, Mayor Friese called the Special City Council meeting to order at 6:00 PM, at City Hall, 250 S. Main Street, Pine Island, Minnesota.

Members Present: Friese, Johnson, Hildenbrand, Pahl and Veith Staloch

Members Absent: None

Others Present: Elizabeth Howard, Steven Scheevel, Mike Bowe, and Maxwell Spaeth (virtual)

Jason Johnson made a motion to approve Resolution 24-06 Approving the Election Judge Roster for the Presidential Nomination Primary and seconded by Jonathan Pahl. Approved 5-0-0.

Mike Bowe from On-Site Computers and Maxwell Spaeth from VC3 each gave a short presentation on their computer and technology companies. Jason Johnson made a motion to contract with On-Site Computers for computer and technical support and was seconded by Jonathan Pahl. Approved 5-0-0.

Administrator Howard discussed vacation and compensatory time policy changes for staff she would like to make while updating the Personnel Handbook. These changes will be brought forward for approval at a future meeting.

Jason Johnson motioned to approve the MNSPECT Building Inspection Service Agreement which was seconded by Mike Hildenbrand. Approved 5-0-0.

Administrator Howard informed the Council that Jonathan Pahl had submitted a letter of resignation to her on January 29<sup>th</sup>, 2024, with his resignation taking effect after the February 20<sup>th</sup> regular Council meeting. Council agreed it would be best to advertise to the public to see if there are residents interested in the position.

Administrator Howard wanted to schedule work sessions on a regular basis to help keep projects moving forward. Council determined they will plan for a work session on the first Tuesday of even months at 6:00 PM at City Hall.

Deputy Administrator Steven Scheevel assisted Council with setting up their city emails. The Mayor and Council Members will have city issued emails so they will not have to use personal emails for city business. The emails will be on the website and available for residents to use to contact them.

Administrator Howard informed Council of upcoming public events. She also gave an update on how the PINES notification system and newsletter launch is moving forward.

Be there no further business, Mayor Friese called to adjourn the Council meeting at 7:47 PM.

Respectfully submitted,

Elizabeth Howard  
City Administrator