

STATE OF MINNESOTA  
GOODHUE/OLMSTED COUNTIES  
CITY OF PINE ISLAND  
REGULAR COUNCIL MEETING  
OCTOBER 15TH, 2024

Pursuant to due call, and notice thereof, Mayor David Friese called the Regular City Council meeting to order at 6:00 PM.

Members Present: Friese, Veith Staloch, Hildenbrand and Pahl  
Members Absent: None

Others Present: City Administrator- Elizabeth Howard, Deputy City Administrator- Steven Scheevel, City Clerk- Stephanie Pocklington, Public Works Director- Todd Robertson, Library Director- Rachel Gray, City Attorney- Bob Vose, Public Works Street Supervisor- Bryce Grobe, Public Works Water Supervisor- Jameslee Hitchcock, EDA Director- Mitch Massman, Pine Island Fire Department- Jordan Thiede, Matthew Schutte, News Record- Holly Galbus, Marie Hlava (Left after public input), Kyle & Shelby Benjamin, Tara Gullickson & Jason Stein, Pine Island Fire Chief- Brandon Sather (Arrived at 6:54pm), Goodhue County Sheriff's Office- Deputy Cory Krause (Arrived at 6:59pm), and Mike Prescher who left before the meeting was called to order.

The meeting opened with the Pledge of Allegiance.

- Brandi Veith Staloch made a motion to amend the agenda changing item B under Public Works from Streets/Parks to Water, Mike Hildenbrand seconded the motion. Approved 4-0-0.

**Consent Agenda:**

Motion was made by Mike Hildenbrand with a second from Brandi Veith Staloch to approve the consent agenda. Approved 4-0-0.

- September 17<sup>th</sup>, 2024 Regular Council Meeting Minutes
- October 1<sup>st</sup>, 2024 Work Session Meeting Minutes
- Resolution 24-40 Accepting Donations

**Public Input:**

- Marie Hlava reported to Council about the Walk Audit completed with Pine Island Area Home Services
- Mayor David Friese recognized Indigenous People Day as well as Farmer's Day

**Administration:**

- A. Resolution 24-41 Declaring a council vacancy was approved with a motion from Vernon Pahl and a second from Brandi Veith Staloch. Approved 4-0-0
- B. The public hearing for Council Person Wages was opened at 6:11pm with a motion from Brandi Veith Staloch and a second by Mike Hildenbrand. Approved 4-0-0
  - No public input was received and there were no comments from those present.

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The public hearing was closed at 6:13pm with a motion from Mike Hildenbrand and a second by Brandi Veith Staloch. Approved 4-0-0

- C. Ordinance 171 Setting Councilperson Wages was approved with a motion from Brandi Veith Staloch and seconded by Mike Hildenbrand. Approved 4-0-0
- D. Resolution 24-42 Establishing Cannabis Registration Designation was approved with a motion from Mike Hildenbrand to retain registration responsibility for cannabis retailers. Seconded by Brandi Veith Staloch. Approved 4-0-0
- E. Resolution 24-43 Approving the 2024 Comprehensive Plan was approved with a motion from Brandi Veith Staloch and seconded by Vernon Pahl. Approved 4-0-0
- F. Resolution 24-44 Approving the Lease-Purchase of Street Sweeper was approved with a motion from Mike Hildenbrand and seconded by Brandi Veith Staloch. Approved 4-0-0
- G. Request to amend the utility billing fee policy for late fees and returned payment fees was approved with a motion from Brandi Veith Staloch and seconded by Vernon Pahl. Approved 4-0-0
- H. Resolution 24-45 Amending the Fee Schedule for NSF, Electronic Payment Return & Late Fees was approved with a motion from Brandi Veith Staloch and seconded by Vernon Pahl. Approved 4-0-0
- I. Request to Approve Agreement to add new member to the Zumbrota Area Ambulance Association was approved with a motion from Brandi Veith Staloch and seconded by Vernon Pahl. Approved 4-0-0
- J. Request to Increase Fire Relief Association Pension amount was approved with a motion from Mike Hildenbrand and seconded by Brandi Veith Staloch. David Friese abstained from voting due to conflicts of interest. Approved 3-0-1
  - o Brandi Veith Staloch made a motion to amend the agenda to add item L to Administration to amend the Pine Island Fire Relief Association by laws and Mike Hildenbrand seconded. Approved 4-0-0
- K. Request to approve Mobile Business Unit for Sistique Boutique with a prorated annual fee of \$50 for the remainder of 2024 was approved with a motion from Brandi Veith Staloch and seconded by Vernon Pahl. Approved 4-0-0
- L. Request for approval to amend the Pine Island Fire Relief Association bylaws was tabled for further discussion. No motion or second was made.

**Planning Commission:**

- A. Resolution 24-46 Request for a variance at 315 4<sup>th</sup> St SW was approved with a motion from Brandi Veith Staloch and seconded by Vernon Pahl. Approved 4-0-0

**Public Works & Engineering:**

- A. Request to approve capital equipment purchase to trade in pickup truck for Streets & Parks using fund 250 was approved with a motion from Brandi Veith Staloch and seconded by Mike Hildenbrand. Approved 4-0-0
  
- B. Request to approve capital equipment purchase to trade in pickup truck for Water using capital outlay fund was approved with a motion from Brandi Veith Staloch and seconded by Mike Hildenbrand. Approved 4-0-0

**Legal:** Attorney Bob Vose updated council on real estate sales.

**Claims:** Brandi Veith-Staloch made a motion to approve claims with a second by Mike Hildenbrand Approved 4-0-0.

- Mike Hildenbrand made a motion to reopen public input to discuss a mobile food unit for Jo's Coffee and Brandi Veith Staloch seconded. Approved 4-0-0
- Vernon Pahl made a motion to close public input with a second by Mike Hildenbrand. Approved 4-0-0

**Department Reports-**

- ❖ City Administrator, Elizabeth Howard reported to Council
- ❖ Library Director, Rachel Gray reported to Council
- ❖ Public Works Director, Todd Robertson reported to Council
- ❖ Fire Chief, Brandon Sather reported to Council

**Closed Session-**

- Mike Hildenbrand made a motion to enter into a closed session pursuant to Minnesota Statutes, Section 13D.05, Subdivision 3(c)(3), the meeting will be closed to discuss offers or counteroffers for the purchase of sale or real property by the City for Evergreen Place, PID # 684270030 at 7:20pm and Brandi Veith Staloch seconded. Approved 4-0-0
- Mike Hildenbrand made a motion to reopen the public session of the meeting at 7:52pm and Brandi Veith Staloch seconded. Approved 4-0-0

Motion to adjourn at 7:52 p.m. by Brandi Veith Staloch, seconded by Mike Hildenbrand. Approved 4-0-0.

Respectfully submitted,  
Stephanie Pocklington  
City Clerk